**Board of Directors Meeting Minutes Regular session**

**April 15, 2025**

**Start Time 12 pm, MST**

Board members present:

Libby Eason, Chair; Jörg Ahrend-Löns Secretary; Juan David Velez, Lisa Branic, Jim Pascucci, Cosper Scafidi, Jenny Rock, Florian Thomas, KaylaAnn Gowan

Also present were:

Samantha Sherwin, ED and Director of Faculty & Student Services

**Mission of the Dr. Ida Rolf Institute**

To provide high-quality education and promote research to advance Rolfing® Structural Integration and Rolf Movement® Integration - our proprietary methods for optimizing human structure and function.

**Minutes**

**Consent Agenda**

Passed

* March 4 Executive Work Session
* March18 Regular Session and Executive Session Minutes
* April 1 Executive Work Session Minutes

**ED Report**

* Strategic Goals and Initiatives will be discussed during April 26 F2F
* Enrollment is good
* Risk Assessment/Mitigation – Business Processes intro and discussion
* Move update & current lease closure process
  + Floor plan will be sent for inclusion in the minutes when finalized
  + A goodbye tour of the existing building will be scheduled
  + An open house for the new space will be scheduled
* Global Summit progress report – postponed to April 26
* Campaign to digitize IPR materials will be scheduled in May

**Treasurer Report –**

* first quarter report deferred to April 26 F2F
* Reserve is being paid up quarterly from last year’s use

**Membership: Jenny’s proposal/Power Point plus staff processes underway**

Postponed to April 26th with preparation from Jenny’s side with Shellie present partly

**Membership Meeting proposal, speakers, location, etc.– Cosper and Juan David**

Postponed to May 20th

**Face to Face Board Meeting April 26, 2025, 8:00 am – 12:00 pm MDT**

**Board Terms expiring this year**

* Eastern
* At Large

Board terms are not limited in the bylaws, but the practice has been to limit to two consecutive four-year terms.

Discussion of voting regions and review of bylaws

Suggestion to encourage members to contact their regional board representative if they want to bring something to the board.

**EXECUTIVE SESSION**

If needed

1:30 Adjourn

FUTURE BUSINESS:

Ethics policy and procedure updates

**2025 BOARD SCHEDULE – 12:00 Mountain Time**

Work Session Board Meeting

1st Tuesday 3rd Tuesday

Apr 1 Apr 15

May 6 May 20

Jun 3 Jun 17

Jul 7 Jul 21

Aug 5 Aug 19

Sep 2 Sep 16

Oct 7 Oct 21

Nov 4 Nov 18

Dec 2 Dec 16